



OFFICE OF THE REGISTRAR

NOTICE- ISSUANCE OF STUDENT CONFIRMATION LETTERS

All students are being advised that it is essential to always obtain **CONFIRMATION LETTERS** to verify student status, academic records, or graduation details from the University Registrar's Office. The following steps should be followed;

- Submit a request to the Admissions or Examinations Office.
- Provide required information, such as student ID Number.
- Specify purpose of the confirmation letter (e.g. employment, further education, scholarship etc.)
- Pay any applicable fees.

Important

- Confirmation letters will only be issued to students with cleared accounts.
- Fraudulent or altered Confirmation letters will be reported to relevant authorities.
- Disciplinary action will be taken in the event of use of a fake or altered Confirmation letter.
- The consequences of using fake or altered Confirmation letters may result in revocation of degree or certification, legal consequences and damage to one's professional reputation.

Be guided accordingly.

MR I. CHINYEMBA

REGISTRAR

ZIMBABWE EZEKIEL GUTI UNIVERSITY
ADMISSIONS & STUDENT RECORDS

19 NOV 2024

1901 BARRASSIE RD BINDURA
P. O. BOX 350 BINDURA
Email. admissions@zegu.ac.zw